



Pin Oak Group, LLC

Position Summary:

The Operations Supervisor will be responsible for the day-to-day operational activities of liquid storage terminals including tank farm, rail car unloading, truck transfer, and dock. Additionally, the Operational Supervisor will be responsible for all supervisory responsibilities of their crew and ensuring the team is working safely and efficiently.

The operations supervisor will work a rotating scheduling alongside their team, rotating between days and night, 12 hours shifts, 4 days, including weekends.

This is a 24/7/365 operations and will require the supervisor to be available on site or on call as needed to support their crew.

Position Responsibilities

- Safety Champion
- Responsible for maintaining operational schedules and deadlines, including schedules of truck, barge and rail car loading and advise on schedules as needed.
- Monitor daily processes and operations at the facility
- Prepare operating budget
- Coordinates with Maintenance Manager for any maintenance activity, and repairs
- Understand and be knowledgeable of the Facility Response Plan (FRP)
- Attend safety meetings, and coordinate team members to attend
- Set and enforce standards of housekeeping helping to ensure the facility is clean and safe
- Prepare requests for expenditures
- Coordinate and prioritize work requests
- Maintain a staff for a 24-hour operation
- Enforce safety practices throughout the facility
- Notify management of non-compliance of environmental regulations so that proper notification to agencies may be instituted, in accordance with Health Safety Environment
- Interviewing and hiring operators
- Promoting an inclusive culture that encourages morale and performance
- Supervise team schedule, managing overtime and vacation requests



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Position Qualifications

- A minimum of ten (10) years of industry related experience in terminal, pipeline, control systems and SCADA
- TWIC Card
- A Minimum of 2 years' experience in a leadership and/or supervisory role
- A minimum of a High School Diploma / GED
- Strong communication and problem-solving skills
- Ability to read, speak and write in English
- Must be able to work in various weather conditions as this position will require working outside at times.
- Must possess and maintain a valid driver's license and driving record
- All applicants must be legally authorized to work in the USA for any USA employer
- All applicants will be required to successfully complete and pass all pre-employment screenings -background check, motor vehicle check, drug test, and physical

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is regularly required to talk or hear.
- The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.

No Recruiter Submission / No Relocation

Pin Oak Group, LLC provides equal employment opportunity employer